

LESSON PLAN	
JHARSUGUDA ENGINEERING SCHOOL, JHARSUGUDA	
Name of the Faculty: Anima Ekka	Academic Year:
Course No.: Th-1(a)	Course Name: Communicative English(Theory)
Programme: Diploma	Branch: Civil, Mech./Elect., ETC, IT .
Year/Sem: I/ II	Section: A, B, C, D, E, F

Sl. No.	Period	Time (min)	Topic to be Covered	Teaching Method
1.	1.	55	Types of Reading Skills	
2.	2.	55	Methods of Reading	
3.	3.	55	Major hurdles in Reading	
4.	4.	55	Test of Reading Skill	
5.	5.	55	Note –Making and its importance	Blackboard & chalk
6.	6.	55	Methods of Note-Making	Blackboard & chalk
7.	7.	55	Test on Note-Making	
8.	8.	55	Summary Writing & its features	Blackboard & chalk
9.	9.	55	Practice of Summary Writing	
10	10.	55	<b>Standing Up For Yourself</b> By Yevgeny Yevtushenk unit-I followed by discussion of questions	Blackboard & chalk
11	11.	55	<b>Standing Up For Yourself</b> By Yevgeny Yevtushenk unit-II followed by discussion of questions	Blackboard & chalk
12	12.	55	<b>Standing Up For Yourself</b> By Yevgeny Yevtushenk unit-III followed by discussion of questions	Blackboard & chalk
13	13.	55	<b>Standing Up For Yourself</b> By Yevgeny Yevtushenk unit-IV followed by discussion of questions	Blackboard & chalk
14	14.	55	<b>The Magic Of Teamwork</b> By Sam Pitroda unit-I followed by discussion of questions	Blackboard & chalk
15	15.	55	<b>The Magic Of Teamwork</b> By Sam Pitroda unit-II followed by discussion of questions	Blackboard & chalk
16	16.	55	<b>The Magic Of Teamwork</b> By Sam Pitroda unit-III followed by discussion of questions	Blackboard & chalk
17	17.	55	<b>The Magic Of Teamwork</b> By Sam Pitroda unit-IV followed by discussion of questions	Blackboard & chalk
18	18.		<b>Inchcape Rock</b> By Robert Southey Unit-I followed by discussion of questions	Blackboard & chalk
19	19.	55	<b>Inchcape Rock</b> By Robert Southey Unit-II followed by discussion of questions	Blackboard & chalk
20	20.		<b>Inchcape Rock</b> By Robert Southey Unit-III followed by discussion of questions	Blackboard & chalk
21	21.		<b>To My True Friend</b> By Elizabeth Pinard Unit-I followed by discussion of questions	Blackboard & chalk
22	22.	55	<b>To My True Friend</b> By Elizabeth Pinard Unit-II followed by discussion of questions	Blackboard & chalk

23	23.	55	<b>To My True Friend</b> By Elizabeth Pinard Unit-III followed by discussion of questions	Blackboard& chalk
24	24.	55	Use of synonyms, antonyms	Blackboard& chalk
25	25.	55	Same word used in different situations in different meaning	Blackboard& chalk
26	26.	55	Single word substitute	Blackboard& chalk
27	27.	55	Countable and Uncountable Noun/Articles	Blackboard& chalk
28	28.	55	Determiners	Blackboard& chalk
29	29.	55	Modal Verbs	Blackboard& chalk
30	30.	55	Tenses	Blackboard& chalk
31	31.	55	Voice-change	Blackboard& chalk
32	32.	55	Subject-verb Agreement	Blackboard& chalk
33	33.	55	Practice Test on Grammar	Blackboard& chalk
34	34.	55	Paragraph writing; Features of Paragraph Writing ( Topic Statement, Supporting Points and Plot Compatibility	Blackboard& chalk
35	35.	55	Developing Ideas into Paragraphs ( Describing Place/ Person/ Object /Situation and any general topic of interest	Blackboard& chalk
36	36.	55	Notice writing	Blackboard& chalk
37	37.	55	Agenda writing	Blackboard& chalk
38	38.	55	Report writing (Format of a Report, Reporting an event / news)	Blackboard& chalk
39	39.	55	Personal letter writing	Blackboard& chalk
40	40.	55	Letter to the Principal, Librarian, Head of the Deptt, and Hostel Superintendent	Blackboard& chalk
41	41.	55	Business letters writing Letter of Enquiry, Placing an Order, Execution of an Order, Complaint, Cancellation of an order(Features, Format and example	Blackboard& chalk
42	42.	55	Job application and C.V.(Features, Format and example)	Blackboard& chalk
43	43.	55	<b>A. Introduction to Communication</b> 1. Meaning, Definition and concept of communication 2. Good Communication and Bad Communication	Blackboard& chalk
44	44.	55	3. Communication model • One-way Communication Model and Two-way Communication Model with examples	Blackboard& chalk

45	45.	55	4. Process of communication and factors responsible for it • Sender, Message, Channel, Receiver / Audience, Feedback, Noise, Context	Blackboard& chalk
46	46.	55	<b>B. Professional Communication</b> 1. Meaning of professional communication 2. Types of professional communication ; Down-ward communication (How it takes place, symbol, merits and demerits) Parallel communication (How it takes place, symbol, merits and demerits)	Blackboard& chalk
47	47.	55	Informal communication • Grape vine communication (How it takes place, symbol, merits and demerits)	Blackboard& chalk
48	48.	55	<b>D. Non- Verbal Communication</b> 1. Meaning of nonverbal Communication	Blackboard& chalk
49	49.	55	2. Different areas of Non-verbal Communication • Kinesics or Body Language (Postures and Gestures, Facial Expression and Eye Contact)	
50	50.	55	• Proxemics or Spatial Language (Private Space, Personal Space, Social Space, Public Space)	
51	51.	55	• Language of Signs and Symbols(Audio Sign and Visual Sign in everyday life with merits and demerits)	Blackboard& chalk
52	52.	55	Revision classes	
53	53.	55	Revision classes	
54	54.	55	Revision classes	
55	55.	55	Revision classes	
56	56.	55	Revision classes	
57	57.	55	Doubt clearing classes	
58	58.	55	Doubt clearing classes	
59	59.	55	Solving of previous years' question papers	
60	60.	55	Solving of previous years' question papers	

LESSON PLAN	
JHARSUGUDA ENGINEERING SCHOOL, JHARSUGUDA	
Name of the Faculty: Anima Ekka	Academic Year: 2019-20
Course No.: Pr-1(a)	Course Name: Communicative English(Practical)
Programme: Diploma	Branch: Civil, Mech./Elect., ETC, IT .
Year/Sem: I/ II	Section: A, B, C, D, E, F

Sl. No.	Period	Time (min)	Topic to be Covered	Children's Activity
1	1,2	110	Listening to a text piece	After listening the student will fill-in-blanks, question & answer from the text read aloud
2	3,4	110	Listening to a text piece	After listening the student will fill-in-blanks, question & answer from the text read aloud
3	5,6	110	Listening to a text piece	After listening the student will fill-in-blanks, question & answer from the text read aloud
4	7,8	110	Listening to a text piece	After listening the student will fill-in-blanks, question & answer from the text read aloud
5	9,10	110	Listening to a text piece	After listening the student will fill-in-blanks, question & answer from the text read aloud
6	11,12	110	Reading of text	Student will read the text aloud
7	13,14	110	Reading of poem	Student will recite the poem aloud
8	15,16	110	Reading of papers in seminar	Student will read the paper aloud
9	17,18	110	Speech delivery on environmental issues	Student will deliver the speech
10	19,20	110	Speech delivery on topic of your interest	Student will deliver the speech
11	21,22	110	Welcome Speech	Student will deliver the speech
12	23,24	110	Vote of Thanks	Student will deliver the speech
13	25,26	110	Group Discussion on the given topic	Students will participate in a discussion on a given topic

14	27,28	110	Role Play-I	Student will deliver dialogues with proper intonation
15	29,30	110	Role Play-II	Student will deliver dialogues with proper intonation
16	31,32	110	Telephonic Conversation-I	Student will deliver dialogues with proper intonation
17	33,34	110	Telephonic Conversation-II	Student will deliver dialogues with proper intonation
18	35,36	110	Personality Development	Students participate in icebreaker activities
19	37,38	110	Personality Development-Physical appearance	Students dress up formally taking care of hair style & footwear
20	39,40	110	Personality Development-Body Language	Students will practice correct body language
21	41,42	110	Personality Development-Proxemics	Students will engage in conversation/discussion by maintaining proper spatial arrangement.
22	43,44	110	Personality Development- Audience Purpose	Students will face the audience by giving presentation
23	45,46	110	Interpersonal skill-GDs	Students will participate in a discussion on a given topic
24	47,48	110	Interpersonal skill-Seminars	Students will give presentation on technical topics
25	49,50	110	Interpersonal skill-Interview	Students will face mock interview
26	51,52	110	Practice Session	Students will practice giving presentations, speech, etc
27	53,54	110	Practice Session	-do-
28	55,56	110	Practice Session	-do-
29	57,58	110	Practice Session	-do-
30	59,60	110	Practice Session	-do-