

PROCEEDINGS OF THE INSTITUTION MANAGING COMMITTEE
MEETING OF JHARSUGUDA ENGINEERING SCHOOL, JHARSUGUDA
HELD ON 27.12.2021 AT 11.30 A.M. IN THE CONFERENCE HALL OF
JHARSUGUDA ENGINEERING SCHOOL, JHARSUGUDA

The meeting of the Institution Managing Committee, Jharsuguda Engineering School, Jharsuguda was held on 27.12.2021 at 11:30 A. M. In the Conference Hall of Jharsuguda Engineering School, Jharsuguda under the Chairmanship of the Collector-cum-District Magistrate, Jharsuguda for discussion regarding various matters and approval of expenditure to be incurred out of Institution PL account of development head and IRG head.

The following members are present in the meeting.

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| 1. Sj. Saroj Kumar Samal, Collector-cum-District Magistrate, Jharsuguda | -Chairman |
| 2. Sri. S. Sethi, Representative of DTE&T, Odisha. | -Member |
| 3. Sri. Subrat Ku. Bohidar, Representative of SCTE&VT, Odisha. | -Member |
| 4. Sri P. K. Nath, Executive Engineer, R&B Division, Jharsuguda. | -Member |
| 5. Sri Subhasis Das, Head CSR, Vedanta Limited, Jharsuguda. | -Member |
| 6. Sri B D Nayak, Representative, G.M., DIC, Jharsuguda. | -Member |
| 7. Sri K. Panda, Manager HRD, TRL Krosaki, Jharsuguda. | -Member |
| 8. Sri Robin Pandey, Representative of Local MLA, Jharsuguda. | -Member |
| 9. Sri D. Khura, Principal, JES, Jharsuguda. | -Member Secretary |
| 10. Sri S. Patel, Senior Lecturer, Civil, Faculty Representative. | -Member |
| 11. Sri S Parida, HOD, IT. | -Co opted Member |

At the outset the Principal JES, Jharsuguda welcomed the members of the Institute managing committee and conveyed his gratitude for having spared there valuable time for the meeting. The members present actively participated in the deliberation on various agenda items and offered their valuable suggestions.

The following decisions were taken unanimously.

(I) Admission figure of 2020-21 :

Sl. No	Branch	Intake Capacity Inclusive TFW + EWS	Student Strength		
			1 st year	2 nd year	3 rd year
1	Civil	90 + 4+9 = 103	84	88	75
2	Electrical	120 + 6 +12= 138	126	134	120
3	Mechanical	120 + 6 +12= 138	126	134	113
4	ETC	60 + 3 +6= 69	46	34	14
5	IT	30 + 2+3 = 35	34	29	19

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II) RESULT & PLACEMENT 2020-21:

Sl. No	Branch	No. of students appeared	No. of students passed	No. of students placed	No. of students undergone higher studies	Remark
1	Civil	78	71	01	40	Students are recruited by different reputed organizations like JSL, JSW, TATA Power, PGCL, ROYAL ENFIELD, SPICER, FAURECIA, INDIAN RAILWAYS etc
2	Electrical	135	131	29	45	
3	Mechanical	114	108	33	48	
4	ETC	45	45	02	25	
5	IT	21	21	--	15	

III (i) Faculty position : (As on 27.12..2021)

Sl. No.	Name of the Post	Sanctioned Strength	Man in position	Vacancy	Remarks
01	Principal	01	--	01	Vacant (Deployed from ITI Hirakud)
02	Vice-Principal	01	--	01	Vacant
03	Training Supdt.	01	--	01	vacant
04	i) Senior Lecturer (Civil) ii) Lecturer (Civil)	02 07	02 03	-- 04	Out of 03, One Lect.(Civil) deployed to UGMIT, Rayagada since August 2016.
05	i) Sr. Lecturer (Electrical) ii) Lecturer (Electrical)	01 08	01 03	-- 05	Out of 03, One lecturer is deployed to GP, Gajpati since February, 2020.
06	i) Senior Lecturer (Mech.)	01	-	01	Sr. Lect. (Mech.) is deployed to SKDAV, Rourkela since July, 2011.
07	i) Workshop Supdt.	01	--	01	Workshop Supdt is deployed to GP, Sambalpur since March, 2020.
08	i) Lecturer (Mechanical) ii) Lecturer (Workshop)	08 02	07 00	01 02	Out 07 lecturers, 02 lecturers are under suspension & their headquarter fixed at DTE&T, Odisha, Cuttack.
09	i) Senior Lecturer (ETC.) ii) Lecturer (ETC)	01 05	01 04	-- 01	Sr. Lect.(ETC) is deployed to WSC, Bhubaneswar w.e.f 3 rd Dec 2021. Out of 04, One Lect.(ETC) deployed to BPFTIO, Cuttack.
10	i) Senior Lecturer (C.A.) ii) Lect. (C.A./I.T.)	01 0	01 0	--	Lect. C/A. or I.T. has not been created.
11	i) Sr. Lecturer (Math. &	01	01	--	Joined on 07.12.2021 & proceed on long leave.

(Signature)

	Sc.)				Out of 02, One Lect.(Math.) is on long absence since 2009 & other is under suspension & his headquarter fixed at DTE&T, Odisha, Cuttack.
	ii)Lecturer (Math.)	03	02	01	
	iii)Lecturer (Physics)	01	01	--	
	iv)Lecturer (Chemistry)	01	01	--	
12	Lecturer(English)	01	01	--	
13	Lecturer (GDDM)	--	01	--	Deployed from GP, Bhadrak
TOTAL		47	29	19	

ii. SUPPORTING TEACHING STAFF POSITION (Regular) : (As on 27.12.2021)

Sl. No.	Category of Post	No. of Post sanctioned	Men in position	Vacancy
1	Senior Instructor	08	04	Out of 04, one deployed to DTE&T,Cuttack
2	Lab. Instructor	03	01	02
3	Lab. Assistant	06	04	02
4	System Analyst	01	--	01
5	Technical Assistant	01	--	01
TOTAL		19	09	10

(iii) MINISTERIAL STAFF POSITION (Regular) : (As on 27.12.201)

Sl. No.	Category of Post	No. of Post sanctioned	Men in position	Vacancy
1	Section officer	1	1	-
2	Senior Assistant	5	-	5
5	Junior Assistant	2	2	--
6	Senior Steno	1	--	1
7	Asst. Librarian	1	-	1
8	Junior Librarian	1	1	--
9	Pharmacist	1	1	--
TOTAL		12	5	7

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3.ENGAGEMENT OF PART TIME GUEST FACULTIES (PTGF) & PART TIME GUEST LAB. ASSISTANTS (PTGLA).

Advertisement published on news paper and prepares the merit list as per requisite qualification. As per the sanctioned strength & requirement the following PTGF and PTGLA are engaged during this session 2021-22 from the panel list. The proposal is approved.

Branch	PTGF	PTGLA
CIVIL	Sri. Niranjan Jena Sri Prabhaanjan Gouda Sri Darshan Ku Purohit	Sri Dikan Kharsel Sri Soubhagya Ranjan Mohanty
ELECTRICAL	Smt. Sasmita Sa Sri Suprasad Pal Sri Sourav Ku Kar	Sri Maheswar Pradhan
MECHANICAL	Sri Ramya Prakash Sahoo Sri Prakash Ku Samal	Smt Sunita Behera
ETC	Sri Sunil Pal	--
IT	Sri Sabyasachi Sarangi Sri Rabi Ku Darji Smt. Barsha Rani Patel	--
MATHS & SC	Sri Satyanand Gartia Miss Dorina Rose Hari Miss Bhubaneswari Mishra.	Sri. Swagat Patel

4. COMPLIANCE OF LAST IMC MEETING –

The following works were executed as per the approval of Expenditure from Institution Development fund / IRG in the previous IMC meeting held on 28.01.2021

I. Procurement of Licensed Software :-

Out of the approved expenditure of Rs. 5 Lakh from Development fund only Rs. 61360/- was utilized.

II. Procurement and Installation of CCTV cameras :-

Out of the approved expenditure of Rs. 5 Lakh from Development fund, entire amount was utilized for procurement of CCTV and installation in the Boys Hostels 1 & 3.

III. Procurements of Books and furniture for Library:-

Out of the approved expenditure of Rs. 2 Lakh from Development fund an amount Rs 81500/- was utilized for procurement of furniture for library.

IV. Furnishing of Boys Hostel II:-

Out of the approved expenditure of Rs. 3 Lakh from Development fund entire amount was utilized for purchase furniture for boarders, Water purifier- cum- Cooler, Utensils etc.

V. Maintenance of equipments and machineries.

Out of the approved expenditure of Rs. 5 Lakh from Development fund an amount of Rs 2.8 lakhs was utilized for maintenance of equipment and machineries of different departments.

VI. Approval for procurement of raw materials.

Out of the approved expenditure of Rs. 1 Lakh from Development fund entire amount was utilized for procurement of raw materials to conduct practical classes and examination.

VII. Display Boards for Role Models:-

Out of the approved expenditure of Rs. 1 Lakh from IRG fund no amount was utilized for procurement of Display Boards for role models.

VIII. Project Work-

Out of the approved expenditure of Rs. 1 Lakh from PL Development fund no amount was utilized for Project works.

IX. Beautification & Sanitation of the institute.-

Out of the approved expenditure of Rs. 1 Lakh from IRG fund full amount was utilized for maintaining cleanliness and beautification of the Institution premises.

X. Renovation of Notice Boards-

Out of the approved expenditure of Rs. 1 Lakh from IRG fund no amount was utilized for the renovation of existing Notice Boards.

XI. Approval of funds for marked tree cutting-

Out of the approved expenditure of Rs. 3 Lakh from IRG head no amount was utilized for cutting of marked trees.

XII. Video Conferencing Hall-

Out of the approved expenditure of Rs. 1.5 Lakh from Development fund no amount was utilized for video conferencing hall.

XIII. Installation and Electrical Connection to the newly procured Machineries:-

Out of the approved expenditure of Rs. 2 Lakh from Development fund entire amount was utilized for installation of the laboratories and electrical connections.

XIV. Electrical Maintenance :-

Out of the approved expenditure of Rs. 2 Lakh from Development fund entire amount was utilized for Periodic Electrical maintenance.

XV. Procurement of Lightning Arrester :-

Out of the approved expenditure of Rs. 2 Lakh from Development fund an amount of Rs 1.4 lakhs was utilized for procurement of Lightning Arresters.

XVI. Procurement of Fire Safety Equipments and Architectural Drawings :-

Out of the approved expenditure of Rs. 5 Lakh from Development fund full amount was utilized for procurement of fire extinguishers and other fire safety equipments.

XVII. Annual maintenance of Appliances:-

Regular Annual Maintenance for the Water Purifiers, Air conditioners, CCTV, BIOMETRIC MACHINES and the DG set was performed out of the IRG Fund .

5. POST-FACTO APPROVAL FOR EXPENDITURE FROM AVAILABLE FUNDS OF THE INSTITUTE FOR NECESSARY DEVELOPMENTAL WORK-

Procurement and Installation of inverter with battery. :-

05 nos of inverter with battery for different departments /library/conference were procured and installed. Hence the expenditure of Rs. 2 lakhs from available IRG fund is approved for procurement and installation of inverter with battery.



6. PROPOSED DEVELOPMENTAL WORKS TO BE EXECUTED AND APPROVAL FOR ESTIMATED EXPENDITURE THEREOF :-

I. Procurement of Licensed Software:-

As per the revised syllabus some licensed software are to be procured for which an approximate amount of Rs. 5 lakhs is approved from Development Fund.

II. Procurement and Installation of CCTV cameras :-

CCTV Cameras are to be procured and installed in the corridors of Boys' Hostel-2, Workshop building to maintain security reasons as frequent complaints are received from the staffs regarding theft. Hence an amount of Rs. 5 lakh is approved for expenditure from IRG Fund for procurement of CCTV and installation observing Government Finance guidelines.

III. Procurements of Books and furniture for Library:-

An amount of Rs. 8 Lakhs is approved from Institution Development Fund to purchase books as per the new syllabus and necessary furniture of library observing Government Finance guidelines.

IV. Furnishing of Boys Hostel II:-

Boys' hostel-II is to be furnished with furniture for boarders, Water purifier- cum- Cooler with pedestal for which an amount of Rs. 5 lakhs is approved from institute PL development fund observing Government Finance guidelines.

V. Maintenance of equipments and machineries.

The following amount of funds is allocated to the different departments to carry out the maintenance of equipment and machineries.

Name of the Dept.	Approx. amount
Civil	2.0 lakh
Mechanical	1.0 lakh
Workshop	1.0 lakh
Computer Laboratory	1.0 lakh

An amount of Rs. 5 lakhs from IRG head is approved for maintenance/ calibration of the equipments/ machineries/ computers.

VI. Approval for procurement of raw materials.

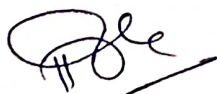
It is proposed to procure raw materials for conduct of practical classes and examination of laboratories for which amount of Rs 1 lakh is approved from Development Fund.

VII. Display Boards for Role Models:-

Display Boards indicating the details of distinguished alumni of the Institution are to be procured for motivational inspiration of students for which Rs. 2 lakh is approved from IRG fund.

VIII. Furnishing of Digital content class room:-

An amount of Rs 1.5 lakh is approved from development head for procurement of furniture and basic amenities to modernize the digital content room.



IX. Project Work-

An amount of Rs. 2.5 Lakh is approved to spent from PL Development Fund for different Projects by the students from Development Fund.

X. Beautification & Sanitation of the institute.-

As a part of Swachhata Mission, emphasis is given for Beautification, Cleanliness and Sanitation of the institution and its surrounding. Hence an amount of Rs.1.5 Lakh is approved to expend from the IRG fund for maintaining cleanliness and beautification of the Institution premises.

XI. Renovation of Notice Boards-

The existing Notice Boards are in damaged condition and are to be replaced / renovated for which Rs.1 lakh is approved from IRG fund of the institution.

XII. Approval of funds for marked tree cutting-

Due to trees inside and outside the campus, the institution and hostel buildings are getting affected. Tree trunks of fallen trees during the construction of the Ladies Hostel under DMF fund were also not lifted by Forest Department, which hampers the development work. Hence necessary steps may please be taken in this regard and an amount of Rs 5 lakh is approved under IRG head for cutting of newly marked trees.

XIII. Video Conferencing Hall-

For provision of video conferencing in the institution the existing Conference Hall of the Institution is to be furnished with Video Conferencing Camera with mike for which an amount of Rs. 1.5 lakhs from Development Fund of the institute is approved.

XIV. Installation and Electrical Connection to the newly procured Machineries:-

Some new machines are procured from the sanctioned DTET fund, which are to be installed in the laboratories and electrical connections are to be made, for which an amount of Rs. 3 lakhs is approved from Development Fund.

XV. Electrical Maintenance:-

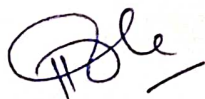
Periodic Electrical maintenance is required for repairing/ replacement of existing defective electrical wiring/ components to avoid any electrical hazards for which Rs. 3 lakhs is approved from Development Fund.

XVI. Procurement of Water purifier- cum- Cooler:-

The Chairman has approved the proposal for installation of 02 Nos. Water purifier- cum- Cooler of 3 tap system inside the Institution and it was decided that the work will be executed by Vedanta Ltd. under CSR activity.

XVII. Procurement of Furniture for Mechanical CAD LAB:-

An amount of Rs. 2.5 Lakh is approved to spend from PL Development Fund for procurement of furniture of newly set up Mechanical CAD lab.



XVIII. Procurement of Online UPS for Library:-

One online UPS of 10 KVA capacity is required to supply Un-interrupted electricity to library. So an amount of Rs 4 lakhs is approved for this purpose.

XIX. Procurement of Antivirus for Desktop Computers:-

For protection & safety of computers from antivirus are required for which an amount of Rs 2 lakhs is approved from institute PL development fund observing Government Finance guidelines.

XX. Annual maintenance of Appliances-

Regular maintenance is required for the Water Purifiers, Air conditioners, CCTV, BIOMETRIC MACHINES and the DG set for effective performance. Hence Annual Maintenance of the above proposal is approved and met from IRG Fund as per the charges.

XXI. Cafeteria Furniture:-

An amount of Rs 1 lakh is approved from Development Fund for procurement of furniture for Cafeteria.

7. VARIOUS RENOVATION, CONSTRUCTION AND ELECTRICAL MAINTENANCE WORK TO BE UNDERTAKEN BY PWD :

The committee approved the following proposals to be executed by R&B Division, Jharsuguda and Executive Engineer, R&B Division, Jharsuguda was requested to undertake the below mentioned works on urgent basis.

- i) Repairing of Residential Quarters and drainage System.
- ii) Replacement of broken wooden doors and windows in the old Buildings.
- iii) Rain water harvesting systems to be provided in different buildings.
- iv) Administrative approval for different construction work were received from DTE&T, Odisha. The subsequent tender call notices will be invited for Initiation of work.

8. APPROVAL FOR UTILISATION OF UNUTILISED FUNDS OF VEDANTA ALUMINA-

An Amount of Rs 1,86,227/- (including interest) is lying unutilized against the amount of Rs. 10,46,640/- contributed by Vedanta Aluminum Ltd, Jharsuguda for Project affected people (PAP) training programme conducted at this institution. In the last meeting it was decided to be executed but not completed. Hence again It is proposed to accord approval for Utilization of above funds for digging of a bore well with hand pump in the vicinity of Boys' Hostels.

The proposal is approved by the committee in consultation with CSR Head of Vedanta Limited.

9. MOU WITH INDUSTRIES:

As per AICTE guidelines it is mandatory for the Institution to have MOU with industries under Industry Institute Interaction program under which Industries are to extend their cooperation in Induction Training of students, Placement, Extension Lectures, Industry visits, Training by Industry personnel and curriculum development to prepare the students fit for industries. Letters were sent to different Industries for MOU but it was unfortunately not executed due to some reasons. Hence



local Industries may be again requested to sign the MOU as a part of Industry Institute Partnership as per AICTE format.

The matter was discussed and a separate meeting on this will held on 1st week of January, 2022 inviting all heads of Unit of Jharsuguda district.

10. PLACEMENT OF FUNDS UNDER DMF:

- i) Procurement of Furniture for Auditorium & for newly constructed Ladies Hostel.
- ii) Setting up of a Smart Class Room with furniture, Smart Board and all accessories.
- iii) Raising of Boundary wall of newly constructed Ladies Hostel under DMF for safety and security of female boarders.
- iv) Construction of Basketball Court.
- v) Mandatory Fire Safety provision like Ramp Construction, Separate Entry & Exit for any building, Roof Connection between New Academic Block and The ETC Building.
- vi) Construction of additional staircase wherever required for fire safety measure.
- vii) Boundary Wall for Boys Hostel I & 2.
- viii) Internal Road connecting the Ladies hostels.
- ix) Construction of Gallery inside the Institution premises for students.
- x) Renovation of stage with truss and green room inside the institute premises.

It was discussed and the previous proposal along with detail estimate for Rupees of Sixty lakhs submitted for kind perusal and necessary action.

11. ANY OTHER POINTS WITH PERMISSION OF THE CHAIR.

- Approval for payment of electric bills, Internet Bill, Remuneration of PTGF & PTGLA & remuneration of outsourcing personnel, maintenance of Electrical & P.H. works etc:-

It is proposed that in case of insufficient Govt. allotment, approval may be accorded for payment of electric bills, Internet Bill, Remuneration of PTGF & PTGLA & remuneration of outsourcing personnel, maintenance of Electrical & P.H. works may be made out of the Institute Development/ IRG head.

The committee approved the above the above proposal.

- As administrative approval and placement of funds received from DTE&T, Odisha, Cuttack for construction of Boundary wall encroachment of land by outsiders to be vacated. Hence Tahasildar, Jharsuguda /Sub Collector, Jharsuguda may be instructed for these purposes.

The chairman suggested to meet the Tahasildar, Jharsuguda/Sub-Collector, Jharsuguda for eviction process and submit up to date case matter for writ petition.

- Vacation of Government quarters from outsiders. Steps may be Initiated for vacation.

The chairman suggested to meet the Tahasildar, Jharsuguda for eviction process.

- Occupation of Institution Guest House as Saraswati Shishu Mandir .Steps may be initiated for vacation.

Matter was discussed and instructed to submit the letter of dilapidated/unsafe for Old Guest House for further necessary action.

- Unsafe quarters may be demolished for development work. Hence Executive Engineer, (R&B) Jharsuguda may be instructed.

Executive Engineer instructed to prepare an estimate for demolish of unsafe quarters.



➤ **ENGAGEMENT OF OUTSOURCING PERSONNEL-**

As per the approval received from DTET only 14 nos. of outsourcing persons are engaged in the Institution and hostels. However it is very difficult to manage the institution and 06 Hostels with only 14 nos. of outsourcing persons. Hence in case of emergency 06 persons may be engaged on daily wage basis and one DEO may be engaged as 5 nos of senior Astt. are Vacant through outsourcing agency. The expenditure may be met from Development Fund/ IRG Fund/ Hostel Contingency.

The above proposal is approved.

➤ **Procurement of vehicle (Mahindra Make -Bolero 09 seated):-**

The institute has 5 different branches like Civil, Electrical, Mechanical,ETC &IT and around 1200 students are reading in this institute. Recently the syllabus of Mechanical has been changed and introduces the Automobile portion. Live demonstration classes a 4 wheeler vehicle is required. Civil Engineering Department of this institution earns IRG around 20 to 25 lakhs per Annum. Most of the time our Civil faculties proceed to different work place to collect soil samples for testing purposes. To meet any un towards accident during emergency we require a vehicle. This will help us for coordination with Industries for placement activities & Entrepreneurship programmes. No vehicle is there in the institution to provide for attending above facilities. The cost of the vehicle and expenditure to be incurred subsequently for Driver & fuel will be met out of IRG fund. Govt. allotment of funds is not required at all.

The matter was discussed vividly and instructed to draft a letter to DTET through Chairman for needful action.

➤ **Distribution of IRG:-**

As per Letter No.22941 dated 04.12.2014 of DTET, Odisha, Cuttack, the IRG programme was initiated and revenue generated and deposited in the PL Account of the Institution. After depositing the required amount of fees in the PL account, the balance amount to be shared by staff involved in the IRG process. It is proposed to share 15% to Office and account and rest 85% distribute to the Staff involved in IRG process. This proposed is approved.

➤ **HOSTEL MESS MANAGEMENT :-**

Tender was published in the news paper & successful bidders were issued work order for running of Boys hostels mess. This may please be approved.

Similarly tender will publish for Girls hostel & work order will be issued to successful bidder for running of Girl hostel mess. In the meantime the Girl hostel mess is running with the previous bidder for smooth running of mess for girl boarders. The above proposal is approved.

➤ **lifting of construction debris's and old materials from the campus of JES, Jharsuguda.**

The construction debris's and old materials such as doors, windows, grills and miscellaneous item due to repair and renovation works. These materials are stacked here and there hampering the aesthetics of the Institution and creating problems in proper housekeeping and safty of the student & staffs. The Executive Engineer, R&B Division, Jharsuguda may be requested to lift the construction debris's and old materials from the campus of JES, Jharsuguda through their construction agencies.

The matter was discussed and instruct the Executive Engineer to lift the construction debris's and old materials from the campus of JES, Jharsuguda within a week.



➤ **Lifting of felled tree logs from the campus of JES, Jharsuguda.**

Some of the old tree logs are present inside the campus. These tree logs were either felled naturally or for some development purpose long years back. Now it is creating nuisance and causing hindrance in development work as well as environmental aesthetics of the Institute. Divisional Forest Officer/Divisional Manager, Odisha Forest Development Corporation LTD., Jharsuguda may be requested to lift the felled tree logs from the campus.

The matter was discussed and instructs the Divisional Forest Officer, Jharsuguda to lift the felled tree logs from the campus within 03 days.

➤ **OMBADC project for Jharsuguda Engineering School, Jharsuguda.**

The estimates submitted by the Executive Engineer (R&B) ,Jharsuguda for construction of different projects taken under OMBADC has been administratively approved by the DTE&T, Odisha, Cuttack. Hence Executive Engineer was instructed to initiate tender process immediately .Regarding different aspect to start-up the construction of projects like cleaning of shrubs, cutting of trees and demolition of old quarters is to be initiated by the Principal in consultation with concern authorities. However Executive Engineer was instructed to visit the site jointly with the Principal, Jharsuguda Engineering School to do

← the necessary action on priority basis.

As per student strength, exhausted in Boy Hostels and highly demanded for hostel, another 100 seated Boys hostel is required to accommodate newly admitted students. Hence it is to proposed to construct one 100 seated Boys hostel in the vicinity of Boy Hostel No 1 inside the JES campus.

The matter was discussed by the committee members and instructed Executive Engineer, (R&B) Jharsuguda to prepare the detailed estimates for placement of fund through OMBADC as per the Drawing prepared by DTE&T, Odisha Cuttack at the earliest.


➤ **Opening of new Architectural Assistance branch.**

There is no Architectural Assistance branch except GP Bhubaneswar. Members are requested to open a new branch of Architectural Assistance having 30 strength.

The matter was discussed by the committee members and instructed Principal JES, Jharsuguda to submit proposal to DTE&T, Odisha, Cuttack for necessary action.

The meeting ended with vote of thanks to the chair.

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DISTRICT MAGISTRATE & COLLECTOR
CUM CHAIRMAN, IMC
COLLECTOR
JHARSUGUDA