# OFFICE OF THE PRINCIPAL; JHARSUGUDA ENGINEERING SCHOOL, JHARSUGDA ORDER NO. 1478 / DATED 09/11/2021

#### **CONSTITUTION OF INTERNAL QUALITY ASSURANCE CELL**

An **INTERNAL QUALITY ASSURANCE CELL** is hereby constituted comprising the following members to build an organised methodology of documentation and internal communication and to ensure Quality enhancement and coordination among various activities of the institution and institutionalize all good practices.

SL NO	NAME	DESIGNATION	COMMITTEE MEMBERS
1	MR. DHANANJAYA KHURA	PRINCIPAL	CHAIR PERSON
2	MRS. ASTAMITA MISHRA	LECTURER, ELECTRICAL	COORDINATOR
3	MRS. ANIMA EKKA	LECTURER, ENGLISH	TEACHER REPRESENTATIVE
4	MRS. AMRAPALLI SAHOO	LECTURER, CIVIL	TEACHER REPRESENTATIVE
5	MISS. SEEMA LAKRA	LECTURER, ELECTRICAL	TEACHER REPRESENTATIVE
6	MR. R.K MAHANTA	LECTURER, MECHANICAL	TEACHER REPRESENTATIVE
7	MRS. JYOTI NAIK	LECTURER, E&TC	TEACHER REPRESENTATIVE
8	MRS. ANITARANI BRAHMA	LECTURER, IT	TEACHER REPRESENTATIVE
9	MR. BIKASH CHANDRA KEDIA	PRESIDENT, LIONS CLUB, JHARSUGUDA	MEMBER FROM LOCAL SOCIETY
10	MR. SAHEBRAM PATEL	MANAGER, NIROJINI ENTERPRISE, JHARSUGUDA	MEMBER FROM INDUSTRY
11	MR. A. LENKA	AEE, R&B DIVISION, JHARSUGUDA	MEMBER FROM ALUMNI
12	MR. PRABHAS PADIHARI	5 <sup>TH</sup> SEM, ELECTRICAL	STUDENT REPRESENTATIVE
13	MISS. SURINA KISAN	5 <sup>TH</sup> SEM, CIVIL	STUDENT REPRESENTATIVE
14	MISS ANU KUMARI	5th SEM, ETC.	STUDENT REPRESENTATIVE
15	SRI ABHISHEK SAHOO	5th SEM, IT	STUDENT REPRESENTATIVE
16	SRI CHANDAN TRIPATHY	5th SEM, MECHANICAL	STUDENT REPRESENTATIVE

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Memo No. 479(17) Date: 09/11/2021

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#### OFFICE OF THE PRINCIPAL; JHARSUGUDA ENGINEERING SCHOOL, JHARSUGDA

ORDER NO 1492 DATED 09/11/2021

#### CONSTITUTION OF INSTITUTION INDUSTRY CELL

An Institution Industry Cell is hereby constituted comprising of the following staff members of the institution for establishing a linkage between Industry and Institution.

SL NO	NAME	DESIGNATION	COMMITTEE MEMBERS
1	SRI. D. KHURA	PRINCIPAL	PRESIDING OFFICER
2	MRS. R. R. PATEL	OIC TRAINING & PLACEMENT	MEMBER CONVENER
3	MRS. ASTAMITA MISHRA	LECTURER ELECTRICAL	MEMBER
4	MRS. A. SAHOO	LECTURER CIVIL	MEMBER
5	SRI. S. PATEL	LECTURER CIVIL	MEMBER
6	SRI. R. K. MAHANTA	LECTURER MECHANICAL	MEMBER
7	MRS. JYOTI NAIK	LECTURER E&TC	MEMBER
8	MRS. ANITARANI BRAHMA	LECTURER IT	MEMBER
9	MISS. P. SWAIN	LECTURER MECHANICAL	MEMBER

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Memo No. 493(10), Date: 09/11/2021

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## OFFICE OF THE PRINCIPAL; JHARSUGUDA ENGINEERING SCHOOL, JHARSUGDA

ORDER NO. 1494

DATED 09/11/2021

#### CONSTITUTION OF PLACEMENT CELL

A Placement Cell is hereby constituted comprising of the following staff members of the institution to monitor placement activities of the Institution.

SL NO	NAME	DESIGNATION	COMMITTEE MEMBERS
1	MRS. R. R. PATEL	OIC TRAINING & PLACEMENT	MEMBER CONVENER
2	MISS. P. SWAIN	LECTURER MECHANICAL	MEMBER
3	SRI. B. KISHAN	LECTURER MECHANICAL	MEMBER

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Memo No. Date: 09/11/2021/
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# OFFICE OF THE PRINCIPAL; JHARSUGUDA ENGINEERING SCHOOL, JHARSUGDA ORDER No. 1484 / DATED 09 11 2021

#### CONSTITUTION OF GRIEVANCE REDRESSAL COMMITTEE

The grievance redressal committee shall consider only individual grievances of specific nature of staff and students of the institute raised individually by the concerned aggrieved employee/student. After receiving any application the committee will decide on the merit of case regarding scope of further discussion.

SL NO	NAME	DESIGNATION	COMMITTEE MEMBERS
1	SRI D. KHURA	PRINCIPAL	PRESIDING OFFICER
2	SRI R. K. MAHANTA	LECTURER, MECHANICAL	MEMBER CONVENER
3	SMT A. EKKA	LECTURER, ENGLISH	MEMBER
4	SMT A. SAHOO	LECTURER, CIVIL	MEMBER
5	SMT A. MISHRA	LECTURER, ELECTRICAL	MEMBER
6	SRI D. BARIHA	LECTURER, MECHANICAL	MEMBER
7	SMT J. NAIK	LECTURER, E&TC	MEMBER
8	SMT A. BRAHMA	LECTURER, IT	MEMBER
9	SMT P. BASKEY	LECTURER, MECHANICAL	MEMBER
10	SRI S. PATEL	LECTURER, CIVIL	MEMBER
11	SRI S. S. TRIPAHTY	LECTURER, CIVIL	MEMBER
12	SRI D. DHARUA	SECTION OFFICER	MEMBER

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Memo No. 1485(13) Date: 09/11/2021

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# OFFICE OF THE PRINCIPAL; JHARSUGUDA ENGINEERING SCHOOL, JHARSUGDA ORDER No. 488 / DATED 09/11/2021

#### CONSTITUTION OF INTERNAL COMPLAINT COMMITTEE

In pursuance of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 and the Rules framed there under, the Institute hereby adopts for determining complaints filed to the Internal Complaints Committee (ICC) constituted under the Act. Any complaint received by the members should be immediately forwarded to the Presiding Officer, and this must be notified to other committee members at the earliest and not later than 3 days and a meeting should be called for discussing the matter.

SL NO	NAME	DESIGNATION	COMMITTEE MEMBERS
1	MRS ANIMA EKKA	LECTURER, ENGLISH	PRESIDING OFFICER
2	MRS RASHMI REKHA PATEL	LECTURER, GDGM	INTERNAL MEMBER
3	MRS AMRAPALLI SAHOO	LECTURER, CIVIL	INTERNAL MEMBER
4	MRS SEEMA LAKRA	LECTURER, ELECTRICAL	INTERNAL MEMBER
5	MRS JYOTI NAIK	LECTURER, E&TC	INTERNAL MEMBER
6	MRS ANITARANI BRAHMA	LECTURER, IT	INTERNAL MEMBER
7	MRS PUSPITA BASKEY	LECTURER, MECHANICAL	INTERNAL MEMBER
8	MRS PRAVASINI TRIPATHY	JUNIOR ASSISTANT	INTERNAL MEMBER
9	MRS ANANDINI PADHI	DIRECTOR, SEHEDA(N.G.O.)	OUTSIDE MEMBER
10	MISS TANU KUMARI RANA	STUDENT	INTERNAL MEMBER
11	MISS SURINA KISAN	STUDENT	INTERNAL MEMBER
12	MISS ANU KUMARI	STUDENT	INTERNAL MEMBER
13	MISS PINKY ORAM	STUDENT	INTERNAL MEMBER
14	MISS PRIYA THAKUR	STUDENT	INTERNAL MEMBER

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# OFFICE OF THE PRINCIPAL; JHARSUGUDA ENGINEERING SCHOOL, JHARSUGDA ORDER No. 1486 / DATED 09/11/2021

#### **CONSTITUTION OF SC/ST COMMITTEE**

The Scheduled Caste (SC) and Scheduled Tribes (ST) Cell of the institute promotes the special interests of students in the reserved category. It provides special inputs in areas where the students experience difficulties.

SL NO.	NAME	DESIGNATION	COMMITTEE MEMBERS
1	SRI DHANANJAYA KHURA	PRINCIPAL	CHAIRMAN
2	SRI RAKESH KUMAR MAHANTA	LECTURER, MECHANICAL	MEMBER
2	SMT AMRAPALLI SAHOO	LECTURER, CIVIL	MEMBER
3	SMT ASTAMITA MISHRA	LECTURER, ELECTRICAL	MEMBER SECRETARY
3	SMT JYOTI NAIK	LECTURER, E&TC	MEMBER
4	SRI DUSMANTA BARIHA	LECTURER, MECHANICAL	MEMBER
5	SRI SANKAR PRASAD PRADHAN	LAB ASSISTANT, E&TC	MEMBER
6	SRI GOPAL CHANDRA MAHARANA	DISTRICT COORDINATOR,	OUTSIDE MEMBER
7	SRI CHANDRAKANTA MAJHI	DWO, JHARSUGUDA	OUTSIDE MEMBER

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Memo No. 1487(8) / Date: 09/11/2021

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#### OFFICE OF THE PRINCIPAL; JHARSUGUDA ENGINEERING SCHOOL, JHARSUGDA ORDER No. 482/ DATED 09/11/2021

### CONSTITUTION OF DISCIPLINARY COMMITTEE

The Disciplinary committee will ensure compliance of Code of Discipline and Conduct for students and will suggest suitable action in case of its violation. The Committee will monitor the prevention of indisciplinary activity in the Institution.

SL NO	NAME	DESIGNATION	COMMITTEE MEMBERS
1	MR D. KHURA	I/C PRINCIPAL	CHAIRMAN
2	MR R. K. MAHANTA	I/C HOD, MECHANICAL	MEMBER CONVENER
3	MRS. A. EKKA	I/C HOD, ENGLISH AND	MEMBER
		HOSTEL SUPT. LADIES HOSTEL II	
4	MRS. A. SAHOO	I/C HOD, CIVIL	MEMBER
5	MRS. A MISHRA	I/C HOD, ELECTRICAL	MEMBER
6	MR D. BARIHA	I/C W/S SUPT., MECHANICAL	MEMBER
		HOSTEL SUPT. BOYS HOSTEL III	
7	MRS J. NAIK	I/C HOD, E&TC	MEMBER
8	MRS A. BRAHMA	I/C HOD, IT	MEMBER
9	MRS R. R. PATEL	HOSTEL SUPT. LADIES HOSTEL I	MEMBER
10	MR D. BEHERA	HOSTEL SUPT. BOYS HOSTEL II	MEMBER
11	MR S. S. TRIPATHY	HOSTEL SUPT. BOYS HOSTEL I	MEMBER
12	MR. D. DHARUA	SECTION OFFICER	MEMBER

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Memo No. 1483 (13) Date: 09 | 11 | 202 |
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## OFFICE OF THE PRINCIPAL; JHARSUGUDA ENGINEERING SCHOOL, JHARSUGDA

ORDER NO. 1480

DATED 09/11/2021

### CONSTITUTION OF STUDENT COUNSELLOR COMMITTEE

The Student Counsellor Committee is hereby constituted comprising of the following staff members of the institution for regular counseling of the students.

SL NO	NAME	DESIGNATION	COMMITTEE MEMBERS
1	MR. M K SOREN	LECTURER, MECHANICAL	COUNSELLOR
2	MR. D BEHERA	LECTURER, CIVIL	COUNSELLOR
3	MISS L PANIGRAHI	LECTURER, ELECTRICAL	COUNSELLOR
4	MISS. Y NAYAK	LECTURER, E&TC	COUNSELLOR
5	MRS. ANITARANI BRAHMA	LECTURER, IT	COUNSELLOR
6	MRS. BABITA PADHI	LECTURER, PHYSICS	COUNSELLOR

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1481(7) Date: 09/11/2021

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#### OFFICE OF THE PRINCIPAL: JHARSUGUDA ENGINEERING SCHOOL: JHARSUGUDA:

ORDER No. 1911 / DATED 3 1/12/21

#### CONSTITUTION OF ANTIRAGGING COMMITTEE

In partial modification to this Office Order no. 1490 dated 09/11/2021, the Anti Ragging Committee comprising of the following staffs and students of this Institution is hereby constituted to prevent ragging activities inside and outside of the campus during the academic session 2021-22.

01	Sri D. Khura , Principal	-	Chairman
02	Sri S. Parida, Sr. Lecturer (IT)	-	Member (Teaching Staff)
03	Smt. Astamita Mishra, Sr. Lecturer (Elect.)	-	Member (Teaching Staff)
04	Sri A K Sahu, Sr. Lecturer (Civil)	-	Member (Teaching Staff)
05	Sri S.Patel, Sr. Lecturer (Civil)	-	Member (Teaching Staff)
06	Smt. S. Das, Sr. Lecturer (Math & Science)	-	Member (Teaching Staff)
07	Smt. Anima Ekka, Lecturer (English)	-	Member (Teaching Staff)
08	Smt. P Baskey, Lecturer (Mechanical and W/s Supdt.)	-	Member (Teaching Staff)
09	Sri R. K. Mahanta, Lecturer (Mechanical)	-	Member (Teaching Staff)
10	Smt. Jyoti Naik, Lecturer (ETC.)	-	Member (Teaching Staff)
11	Sri S.S. Tripathy, Lecturer (Civil)	-	Member (Teaching Staff)
12	Sri S.P. Pradhan, Lab. Instructor	-	Member (Para Teaching Staff)
13	Sri D.N. Dharua, Section Officer	-	Member (Para Teaching Staff)
14	Miss Surina Kisan, 5 <sup>th</sup> Semester (Civil)	-	Student Member
15	Sri Rohan Kumar Rout, 5 <sup>th</sup> Semester (Civil)	-	Student Member
16	Sri Chandan Tripathy, 5 <sup>th</sup> Semester (Mech.)	-	Student Member
17	Miss Priya Thakur, 5 <sup>th</sup> Semester (Mech.)	-	Student Member
18	Sri Prabhas Padihari, 5 <sup>th</sup> Semester (Elect.)	-	Student Member
19	MissTanu Kumari Rana, 5 <sup>th</sup> Semester (Elect.)	-	Student Member
20	Sri Smarak Kanti Das, 5 <sup>th</sup> Semester (ETC.)	-	Student Member
21	Miss Anu Kumari, 5 <sup>th</sup> Semester (ETC.)	-	Student Member
22	Sri Abhishek Sahoo, 5 <sup>th</sup> Semester (I.T.)		Student Member
23	Miss Pinky Oram, 5 <sup>th</sup> Semester (I.T.)	-	Student Member

The committee will closely monitor the activities of the senior students and their attitude towards the juniors that may leave to ragging. Further, the committee should ensure that the campus is ragging fee and the academic atmosphere remain conducive. The committee will submit its report along with their views and recommendations if any on each such incident occurred to the undersigned for initiation of appropriate disciplinary/ legal action against the errant students.

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Memo No. 1912 / Date: 31 / 21 / Copy to the Institution Notice Board/ concerned members for information and needful action.

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